

CHECKLIST FOR CJA 20 AND 30 VOUCHERS

Please submit the following required documentation with your CJA 20 or CJA 30 voucher:

- ✓ Excess Compensation Statement: Required for any **excess** CJA 20 voucher or any CJA 30 voucher.
- ✓ Petition for Certiorari: Required for any **excess** CJA 20 voucher or any CJA 30 voucher claiming compensation for filing a petition for writ of certiorari.
- ✓ Orders Approving or Authorizing:
 - Proposed budget
 - Travel in excess of 100 miles other than for oral argument
- ✓ Receipts:
 - All travel receipts, including receipts for lodging, meals, plane or train travel
 - Receipt for computer assisted legal research or explanation of basis for charge
 - Any other expense in excess of \$50