UNITED STATES COURT OF APPEALS
FOR THE FOURTH CIRCUIT

CHANGE IN NAME/CONTACT INFORMATION

Name, address, e-mail address, fax number, and phone number changes must be immediately reported to the Clerk's Office. If you are an ECF Filer with this Court, please submit your change of address through PACER's Manage My Appellate Filer Account page. If you are not currently an ECF Filer with this Court, you may fax this change of name/contact information form to (804) 916-2713. The fax number may be used only for that purpose. This form may be mailed to United States Court of Appeals, 1100 E. Main Street, Suite 501, Richmond, VA 23219-3517.

This form is used to update counsel's information in the Fourth Circuit's CM/ECF database. It does not update counsel's information in the district court's database, the judicial conference database, or CJA eVoucher. Counsel must log into eVoucher to update their information. This form also does not affect counsel's involvement in a case. A motion to withdraw or notice of withdrawal must be filed in any case in which counsel wishes to terminate participation.

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